



MEETING MINUTES
January 11, 2011 - 2:00 PM
Traffic Operations Conference Room, Franklin City Hall

Attendees

David Parker, City of Franklin
Eric Gardner, City of Franklin
Mark Hilty, City of Franklin
Eric Stuckey, City of Franklin
Mayor Ken Moore, City of Franklin

Andrew Lynn, CDM
Kati Bell, CDM
Kirk Westphal, CDM (by phone)
Jim Marshall, Jackson Thornton
Stacey Chandler, Jackson Thornton
Zack Daniel, CDM

I. Draft Funding Plan Discussions – Jackson Thornton – several topics were discussed after Jackson-Thornton presented their first cut of the rate impact summary. The IWRP team received the following comments:

- The current analysis splits the estimated impact fees 50% towards the new biosolids facility and 50% towards the other wastewater projects. This was based on an initial estimate of 1% growth per year. It was discussed as to what the actual growth estimates may be for the planning window. The CDM Smith team will run a sensitivity analysis on the impact fees to vary the growth and impact fees to show the varying levels. This will help determine what the recommended top end impact fee would be and how it would impact the development charges and existing and future customer's rates.
- The \$16 Million dollar sewer rehab project might be a good candidate to drop out because the City already has sewer rehabilitation programmed into its budget and the projects identified in the larger project would be at the top of the list for this annual rehabilitation. Our team will evaluate all of the recommended work and make adjustments for items that may be varied or eliminated potentially.
- Can CDM Smith find other examples of communities that have had to significantly increase their rates due to the need to improve their infrastructure.
- The team will work with planning and the past population analysis to determine the most reasonable growth rate? The current analysis is set at 1% but is 2% more reasonable?
- The time frame of the rate impact analysis will be 10 years
- What are the projects we are doing because we have no choice
- We will invite Russ Truell to the next steering committee meeting. Currently we are looking at the week of February 6th – 10th. We plan to have at least this meeting, if not multiple meetings before the proposed BOMA update/public forum on February 28.



- Funding for the stormwater and ecological projects planned for the IWRP will be from the Storm Water Utility Fund. We will analyze current operations and capital budgets and program the future costs and rate structure for the fees.

II. Project Scheduling

- A. Final Phase II Stakeholder Workshop # 7, January 25th, 2012- It was agreed the Final Phase II Stakeholder Meeting would be held on January 25th at 2 PM in the Community Room at City of Franklin Police Headquarters. Mark has confirmed the reservation of the room.
- B. Steering Committee Meeting, prior to Stakeholder Meeting – The Steering Committee decided that an additional meeting prior to the Stakeholder Meeting would be unnecessary as long as the draft presentation was sent to the members for comment prior to the 25th. CDM Smith is shooting to email a draft of the presentation to all Steering Committee members by the 23rd.
- C. Draft IWRP Report – Kati Bell gave a brief outline of the IWRP Final Report which would include the following key topics. A draft Table of Contents is attached to these minutes for reference.
 1. Phase 2 Analysis and Recommendations
 2. River WQ Model Calibration, Analysis and Results
 3. Funding Plan and Coordination
 4. Regulatory Plan and Schedule
 5. Final Technical Memos – the final technical memos will be provided bound together in a separate document from the final report. Any outstanding technical memos will be completed in the next two weeks and submitted to the Steering Committee for final review.
- D. Public Forum/BOMA Update Meeting – February 2012 – In was agreed that the Final Plan would be presented initially to BOMA during their regular work session on February 28th. Additional meetings will be scheduled based on the feedback and need for additional conversations.
- E. Final IWRP Report - The Draft Final Report will be sent out for review to the Steering Committee by February 17th.