



Meeting Minutes
June 8, 2011 - 2:00 PM
Traffic Operations Conference Room, Franklin City Hall

Attendees:

Eric Stuckey, City of Franklin

Eric Gardner, City of Franklin

Mark Hilty, City of Franklin

Zack Daniel, CDM

Dr. Ken Moore, Mayor City of Franklin

Kirk Westphal, CDM (by phone)

Jamie Lefkowitz, CDM (by phone)

Kati Bell, CDM

Andrew Lynn, CDM

Eugene LeBoeuf (by phone)

I. Debrief of Stakeholder Workshop

A. Steering Committee Feedback

CDM received feedback from the steering committee on the recent Stakeholder Workshop on June 1st. Overall the impression on the content and feedback from the Stakeholders was good; the Workshop presentation slides will be placed on the IWRP website.

B. Stakeholder/Public Question and Responses

There was interest by the Stakeholders to review the specifics on the technical information discussed in the Workshop; CDM still needs feedback from the Steering Committee on two biosolids memoranda and the water treatment plant memorandum before they can be posted for public access.

II. Water Distribution System Analysis

The City does not have a formal water distribution system master plan document. The City responds quite well to system demands, however, in order to complete the analysis as scoped for the IWRP, CDM requires information regarding future water demands. In order to complete the task with the information that is available, the Steering Committee agreed to use the information from SSR on growth projections and the most recent information on customer demands to generate projections that are distributed throughout the existing system.

III. Scheduling and Upcoming Meetings

The upcoming meeting schedules were discussed:

- A. Public Forum – June 21st, 2011 - The meeting has been scheduled to begin at 5:30 PM and the room is available until 8 PM; the meeting will open with a presentation lasting about 30 minutes followed by a question and answer session. The City is taking care of the public notice for the meeting, with CDM providing copies of the previous public forum notice.



B. Next BOMA Work Sessions

As the project is progressing toward completion, it is important to begin to relay specific information from the technical analyses to BOMA. Because there is too much information to effectively cover in one BOMA session, BOMA updates would be broken up into the following sessions:

1. Stormwater/ Ecological Restoration Update – July 12th (30 minutes)
2. Water Treatment/ Distribution Update - August 9th (30 minutes)
3. Wastewater/ Biosolids Update – August 23rd (1 hour)
4. Technical Analysis Wrap Up – September 13th (1 hour)

C. Additional Stakeholder Workshop – Date has tentatively been set for September 28, 2011

D. An additional Public Forum will be set after the September 28 Stakeholder Workshop

E. AWRA IWRP Conference – June 27th – 29th, 2011 – Jaime Lefkowitz will be presenting a paper at this national specialty conference on the Franklin IWRP Project

F. Next Steering Committee Meeting – July 13th, 2011

G. KY-TN Water Professionals Conference – July 24th – 27th – Leeann Williams will be presenting a paper on the STELLA modeling that has been used for the Franklin IWRP Project.

H. Steering Committee Meeting – August 3, 2011