

**FRANKLIN TRANSIT AUTHORITY  
MINUTES OF BOARD MEETING  
THURSDAY, May 27, 2010– 3:30 PM**

The Franklin Transit Authority met on Thursday, May 27, 2010 at 3:30 pm in the  
Transit Center Conference Room.

**Members present**

Preston Elliott, Chair  
Bob Horner  
Dale Thomas  
Nancy Fletcher Blume

**Others Present**

Debbie Henry, TMA Executive Director  
Allyson Shumate, TMA Staff  
Kristen L. Corn, City of Franklin Legal  
Erin Reinders, City of Franklin Long Range  
Planning Department

**1. Call to Order**

Chairman Preston Elliott called the meeting to order.

**2. Roll Call/Confirm Quorum**

Chairman Preston Elliott confirmed that there was a quorum.

**3. Public Comment**

Chairman Preston Elliott asked for public comments; none given.

**CONSENT CALENDAR****5. Minutes March 18, 2010 Regular Meeting**

*Dale Thomas motioned to approve the minutes of the March 18, 2010 regular meeting.  
Nancy Fletcher Blume seconded the motion. Motion carried unanimously.*

**OLD BUSINESS****6. Year – to – Date Financial Statement**

Ms. Henry presented the year to date financial statements to the Authority, and commented the Authority is on track for the fiscal year, with 83% of budget year having elapsed and we are tracking 75% of the budget expended. It was noted that expenses were higher than normal because of three payrolls during the month of April. Chairman Preston Elliott called for the acceptance of the financial report. *Bob Horner motioned, Dale Thomas seconded and the motion passed unanimously.*

**7. Transit Ridership Report**

Ms. Debbie Henry reported the ridership for the months of March and April 2010. The positive response to the new routes was discussed as well as the new 30 minute Cool Spring service. *Chairman Preston Elliott called for the acceptance of the ridership report. Bob Horner motioned, Dale Thomas seconded and the motion passed unanimously.*

**8. Capital Projects Reports**

Ms. Debbie Henry reviewed the capital project report and milestone status for major projects. The AVL / Dispatching project will complete in August.

**NEW BUSINESS****9. Approval of Fare and Service Change Policy**

Mrs. Allyson Shumate briefed the Board on the Process/Policy for Fare and Service Changes. She explained the policy is not new, but documents what has been in practice by the Franklin Transit Authority and incorporates requirements from the Federal Transit Administration. Bob Horner motioned to approve the policy. Dale Thomas seconded. Chairman Preston Elliot requested that the policy incorporate a time frame for the public comment period as well as the compliance with the Limited English Proficiency requirements. *A motion to approve as amended was made by Bob Horner, seconded by*

*Nancy Blume and passed unanimously.*

**10. Consideration of Changes to Revenues for the FY 2011 Budget.**

Ms. Henry briefed the Authority budget process so far. She stated the City of Franklin was requesting a 6% cut from all departments and non-profits. She briefed the Authority on the re-distribution of the revenues and how the revenues can be covered with federal funding if the TMA Group takes back the maintenance of the vehicles. *Mr. Bob Horner motioned to approve the redistribution of revenues in the FY 2011 budget. Nancy Blume seconded and the motion passed unanimously.*

**OTHER BUSINESS**

**11. Report of Executive Director.**

Ms. Debbie Henry briefed the Authority on the latest news from the Niche Marketing and the Twilight TODD; in addition to the COF Budget Reading time line. Mr. Dale Thomas asked if there was any news on the extended service beyond Franklin. TMA staff briefed the Authority on a meeting held with the Council on Aging and the Brentwood Task Force to get service started in the area focusing on seniors. Staff met and made suggestions to the task force. Staff is going to prepare an estimate for costs. Ms. Debbie Henry and Chairman Preston Elliott will then set up meetings with City of Brentwood officials to discuss details.

**12. Adjourn**

The meeting was adjourned at approximately 4:30 pm.

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Preston Elliott, Chairman