



HISTORIC  
FRANKLIN  
TENNESSEE


ITEM #11  
WRKS 07/27/2010

## MEMORANDUM

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July 6, 2010

**TO:** Board of Mayor and Aldermen

**FROM:** Eric S. Stuckey, City Administrator   
Russell Truell, Assistant City Administrator / CFO  
Mark Hilty, Water Management Director  
Brian Wilcox, Purchasing Manager

**SUBJECT:** Consideration of bid award to Revere Control Systems of Birmingham, AL in the amount of \$14,950.00 for supply, delivery and installation of program logic controllers and software for the Water Reclamation Facility Division of the Water Management Department (Purchasing Office Procurement Solicitation No. 2010-033; \$10,000.00 budgeted per year in 431-89530-52213 for both fiscal years 2010 and 2011)

### Purpose

The purpose of this procurement is to automate the supplemental air system for oxidation ditches nos. 1 and 2 at the City's Water Reclamation Facility in order to integrate that system with existing process control. The desired result would be better operational control of the wastewater treatment plant, better effluent quality control, and improved plant efficiency.

### Background

The Water Management Department Water Reclamation Facility Division budget for both fiscal years 2010 and 2011 allocates \$10,000 per year out of the Sewer Fund for the installation of software and drive unit for supplemental air.

### Financial Impact

The City published on June 24, 2010 a Notice to Bidders in the *Williamson Herald* for supply, delivery and installation of program logic controllers and software. In addition, bid documents were sent on or about the same date directly to five (5) potential bidders known or thought to be interested in this solicitation. Only one bid was received and publicly opened at the bid opening held on July 6, 2010. A tabulation of the bids received for this solicitation is attached. The apparent lowest, most responsive and responsible bid, from Revere Control Systems of Birmingham, AL is in the amount of \$14,950.00 for the specified supply, delivery and installation of program logic controllers and software. This bid was identified because it is the lowest bid that meets or exceeds the City's intention as expressed and implied by the City's specifications as well as the instructions, terms and conditions pertaining to this procurement solicitation.

Because this purchase, if awarded, would be recorded as a fiscal year 2011 expenditure, the FY 2011 budget would need to be amended to anticipate the purchase.

### Options

In accordance with the bid documents, the City reserves the right to reject any and all bids.



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### **Recommendation**

Staff recommends that the City accept the apparent lowest best bid, from Revere Control Systems of Birmingham, AL in the amount of \$14,950.00 for the specified supply, delivery and installation of program logic controllers and software. Purchasing Manager Brian Wilcox is of the opinion that the prepared specifications as distributed allowed for competition among multiple vendors, and that the staff recommendation appears to be made in a fair and impartial manner based upon the bids received.

**Tabulation of Bids \***

<b>Purchasing Office Solicitation No.:</b>	2010-033 (supply, delivery and installation of program logic controllers and software)
<b>Notice to Bidders published in the <i>Williamson Herald</i> on:</b>	6/24/10
<b>Number of vendors that were notified of / that responded to this solicitation for bids:</b>	5 / 1
<b>Date and time bids due and publicly opened:</b>	7/6/10 2:00 PM
<b>Present at opening of bids:</b>	Vic Bates of the City of Franklin Water Management Department; and Brian Wilcox of the City of Franklin Purchasing Office
<b>Target meeting of BOMA at which recommendation will be considered:</b>	originally scheduled for 7/27/2010; postponed to 8/10/2010

Bids received from:	Bid No.:	Description:	Do the bid products and services MOES <sup>1</sup> ? / If not, how many exceptions do not MOES <sup>1</sup> ?	Total all-inclusive bid price:	Payment terms:	Estimated time of completion after receipt of order:	Bid pricing is valid and may be accepted through:
Revere Control Systems 2240 Rocky Ridge Rd. Birmingham, AL 35216 Gregg Gray, Municipal Engineering Director 205/271-9797	1 of 1	supply, delivery and installation of program logic controllers and software	Bidder takes no exceptions	\$14,950.00	net 30 days from date of invoice	90 days	08/31/10

<sup>1</sup>MOES indicates "meet(s) or exceed(s) specifications"

\*Shaded bid is apparent lowest best bid