



Meeting Minutes
April 7, 2010 - 2:00 PM
Traffic Operations Conference Room, Franklin City Hall

Attendees:

David Parker, City of Franklin
Eugene LeBoeuf, Vanderbilt University
Eric Gardner, City of Franklin
Bo Butler, SSR
Mark Hilty, City of Franklin
Ken Moore, City of Franklin
Leeann Williams, CDM
Zack Daniel, CDM
Kirk Westphal, CDM (by phone)
Jamie Lefkowitz, CDM (by phone)
Kati Bell, CDM (by phone)

I. Objectives Weighting

The objectives that were weighted by the Steering Committee were presented in comparison with the objectives weighted by the Stakeholders at the past Stakeholders meeting. The highest weighted objectives the same in both evaluations, with Water and Wastewater Reliability being ranked highest in both lists. Biosolids was weighted higher on the Steering Committee list than on the Stakeholders list, likely due to the light representation of wastewater Stakeholders.

Ultimately, the Steering Committee will make the decision on the importance of the objectives and the Stakeholder weights will be used as guidance to the Steering Committee. Both sets of weighted objectives, as well as a set of combined weights of the Steering Committee and the Stakeholders will be evaluated for the options considered, and the differences in the results will be analyzed. From these results, the options will be evaluated based on subgroups of weights, as a sensitivity analysis.

II. Performance Measures

The outcome of discussion from Workshop 2 was editing and addition of several Performance Measures, for a current list of 33 performance measures to evaluate the 9 objectives. This revised list has been forwarded to the Stakeholders; final comments from Stakeholders and the Steering Committee will be addressed to provide that all objectives are adequately evaluated in the model.

III. Project Options

A list of Project Options was also distributed to Stakeholders and the Steering Committee for comment. The Project Options list included feasible options, and should not be edited based on preference. Comments made at the Steering Committee meeting included:



- Any option considering WTP upgrade must also include a water intake structure upgrade; these should be considered as a single option
- Any storage tanks in the distribution system considered for removal must have equal or greater storage added back into the system
- The existing storage tanks may be considered for conversion to reclaimed water storage

These comments will be incorporated into the next version of the Project Options list.

For the next workshop, the Project Options will be bundled into Alternatives for consideration and model simulation. The project team will begin grouping options into alternatives and submit those to the Steering Committee for comment in the coming weeks. The intent of this is to provide the Stakeholders a starting point, similar to how the Performance Measures were developed.

IV. Upcoming Meetings

Technical meetings introducing the STELLA model to the Stakeholders and the Steering Committee are scheduled for May 5 and May 11. These meetings will provide an opportunity for the IWRP participants to interact with the model and ask more detailed questions regarding model assumptions and development. These technical modeling meetings are scheduled on both May 5 and May 11 for 9:00 to 11:00 am in the Franklin Cool Springs Marriott.

The project team will also present an update of the Franklin IWRP project to the Franklin Board of Mayor and Alderman at the Meeting at the May 11 meeting at 5:00 pm.

Workshop 3 has been scheduled for June 2. Because this Workshop is scheduled prior to another Steering Committee meeting, that meeting will be rescheduled. An email has been sent to the Steering Committee members to confirm the best date (either May 19th or 26th); and a meeting date will be set as soon as feedback is received from all members on a date.

V. Progress Feedback

The project team requested feedback from the Steering Committee regarding the project status and progress. The Steering Committee seemed to be in agreement that the project was on target and as expected, and was pleased in general with Stakeholder participation.