



HISTORIC
FRANKLIN
TENNESSEE

*****NOTICE*****

Per the U.S. Postal Service National Delivery Planning Standards, a Guide for Builders and Developers, published December 12, 2017, developers and builders must notify the USPS Growth Manager to determine appropriate method of delivery. Most new development will be required to utilize centralized mail delivery receptacles.

Details are found in Chapter 4: *Single-point Residential Deliveries*, Section 4.1 *Residential Single-Family Site Construction Development...*

“During the design and planning phase (i.e., before plans and site plats are finalized with the appropriate planning/zoning authorities), developers and builders must notify the U.S. Postal Service of the planned development so that the Postal Service can determine the appropriate mode of delivery while considering input from the parties involved with the development.

Developers and builders must plan to install centralized mail delivery receptacles in new residential communities, which include secure parcel lockers.

New homes built or established within a block of existing homes can only receive the same type of mail delivery service as the older, existing homes after the Postal Service has completed an operational efficiency analysis. When new delivery replaces more than 1 block, delivery methods must comply with mode of delivery options for establishment and extension of delivery service, which is typically centralized mail service.

Your local USPS Growth Manager will work closely with you to determine the best approach to providing mail delivery service to customers in your new residential development. It is important that you contact the Growth Manager in your area as early as possible in your planning process. The Growth Manager for Williamson County is Sandy Alsman at 1-423-562-3243.”