City of Franklin Addendum No. 2 to

Purchasing Office Solicitation No.: 2020-007

1. Solicitation identified: This Addendum No. 2 applies to the following procurement solicitation:

   supply and delivery of sludge polymer for wastewater sludge dewatering

   Purchasing Office Solicitation No.: 2020-007

2. Notice to Bidders publication date: **August 15, 2019**

3. Solicitation release date: **August 16, 2019**

4. Addendum No. 1 release date: **August 22, 2019**

5. Mandatory pre-bid bench testing:

   - Primary date (to be used unless 1.00 or more inches of rainfall is recorded at the Water Reclamation Facility during the calendar day preceding): **August 28, 2019, 10:30 a.m. Central Time**
   - First alternate date (to be used only if 1.00 or more inches of rainfall is recorded at the Water Reclamation Facility during the calendar day preceding the primary date): **August 29, 2019, 10:30 a.m. Central Time**
   - Second alternate date (to be used only if 1.00 or more inches of rainfall is recorded at the Water Reclamation Facility during the calendar day preceding both the primary date and the first alternate date): **August 30, 2019, 10:30 a.m. Central Time**

6. Mandatory belt-press testing: **to be conducted by appointment made in advance for any Wednesday, Thursday or Friday during September 2019 at 7:00 a.m. or 11:00 a.m. Central Time**

7. Deadline for optional submittal in writing of questions of a non-procedural nature seeking to clarify or revise any aspect of this procurement solicitation: **October 1, 2019, 2:00 p.m. Central Time**

8. Addendum No. 2 release date: **October 3, 2019**

9. Bids submittal deadline and scheduled opening: **October 10, 2019, 2:00 p.m. Central Time**

10. Tentative date of release of City's tabulation of bids received and notice of intent to award: **November 8, 2019**

11. Tentative date of award: Meeting of Board of Mayor and Aldermen at which the procurement is tentatively scheduled to be awarded to the responsible bidder that submits the lowest priced responsive bid: **November 26, 2019**

12. Target effective date for term of award: **on or about January 1, 2020**

13. Addendum:

In reference to the City of Franklin's August 16, 2019Purchasing Office Solicitation No. 2020-007 for the supply and delivery of sludge polymer for wastewater sludge dewatering, the City has been asked certain questions about the solicitation by one or more vendors who are potential bidders.

The purpose of this Addendum No. 2 is to announce the City's responses to the questions that have been asked since issuance of Addendum No. 1.

Please note that the submittal deadline and scheduled opening of all bids received remains unchanged and is:

October 10, 2019, 2:00 p.m. Central Time

Below are the questions asked since issuance of Addendum No. 1and the City's responses thereto:

Q1: Have flow meters been installed for the belt presses?

A1: Yes.

Q2: Is the City's supplier of polymer the same as it has been since last bid?

A2: Yes, Polydyne.

Q3: Will Franklin WWTP Polymer bid take the lowest bid price per pound of polymer, or will you take lowest cost to make a dry, finished, ton of sludge?

A3: The City expects to base the award on the lowest cost to the City for sludge polymer to be used by the City to produce dewatered wastewater sludge. (See below for discussion of release with this Addendum No. 2 of revised Specifications and Bid Submittal Form for the procurement solicitation to which this Addendum No. 2 pertains.)

Q4: At what setting do you normally run as far as polymer goes?

A4: The belt presses are not operated at uniform settings.

Q5: Does the sludge always stick to the belts like it is now?

A5: Whether the sludge sticks to the belts depends in part on the settings at which the belt presses are being operated.

Q6: Are you currently under contract for polymer? If not, are you buying it at market price?

A6: No, the City is not currently under contract for purchase of sludge polymer. The price the City is currently paying was negotiated with its supplier.

Q7: Will this contract/bid carry over to the new process?

A7: As stated in provision 14.1 of the City's Specifications, "This City procurement solicitation no. 2020-007 pertains only to the belt-press sludge dewatering methodology currently in use and does not pertain to any other sludge dewatering methodology the City may utilize in the future."

Q8: On Page 1 of 2 of the Bid Submittal Form, a URL is requested for the SDS for the bid chemical. As [a] supplier of polymers for water and wastewater treatment, maintaining a library, on the internet, of all of the Safety Data Sheets for all of [our] products (hundreds) is impossible. An SDS will accompany our bid submittal. A copy of the SDS for the bid product will be available upon request by contacting [us]. I also want to make you aware that none of [our] polymers are deemed hazardous by the EPA or the DOT. Additionally, [we supply] many cities in the State of Tennessee … who do not stipulate this requirement. Please clarify the necessity of this requirement and the penalty if unable to comply. We are requesting that this be optional instead of a requirement.

A8: The referenced field to be completed on the Bid Submittal Form is pursuant to City Specification Nos. 14.29.2 and 14.29.3 which, in turn, are pursuant to Tennessee Code Annotated § 6-56-307. Based on that state statute, the City declines to revise City Specification Nos. 14.29.2 and 14.29.3. Any and all exceptions to the procurement solicitation, including the City's specifications, which the City, in its sole discretion, deems not to meet or exceed the City's intention as expressed and implied by the procurement solicitation may be considered by the City as a factor in evaluating the bid.

14. Revised Specifications: With this Addendum No. 2, the City is releasing revised Specifications for the procurement solicitation to which this Addendum No. 2 pertains.

The following two separate documents, each presenting the Specifications as revised to date, are being released with this Addendum No. 2:

- One document presents the Specifications as revised to date with all revisions from the Specifications as originally released redlined (the file name of this version is "2020-007 Specifications as revised per Addendum No. 2, changes REDLINED"). This version is provided merely for the convenience of the bidder interested in knowing exactly what changes have been made to the Specifications as originally released, and need not be included in the bid submittal.
- The other document presents the Specifications as revised to date with all revisions from the Specifications as originally released unmarked (the file name of this version is "2020-007 Specifications as revised per Addendum No. 2, CLEAN"). This version is provided as a substitute for the Specifications as originally released and shall be marked by the bidder as to compliance therewith as per the instructions therein and submitted with their bid for this procurement.

Bidders shall indicate compliance with or the need to take an exception to the Specifications as revised to date by so marking the "CLEAN" version of the revised Specifications as per the instructions therein instead of those Specifications issued originally. Bidders shall submit the "CLEAN" version of the revised Specifications, as marked by the bidder as per the instructions therein, along with all other documents required for a complete bid submittal.

15. Revised Bid Submittal Form: With this Addendum No. 2, the City is releasing a revised Bid Submittal Form for the procurement solicitation to which this Addendum No. 2 pertains.

Two separate documents, each presenting the Bid Submittal Form as revised to date, are being released with this Addendum No. 2:

- One document presents the Bid Submittal Form as revised to date with all revisions from the Bid Submittal Form as originally released redlined (the file name of this version is "2020-007 Bid Submittal Form as revised per Addendum No. 2, changes REDLINED"). This version is provided merely for the convenience of the bidder interested in knowing exactly what changes have been made to the Bid Submittal Form as originally released, and need not be included in the bid submittal.
- The other document presents the Bid Submittal Form as revised to date with all revisions from the Bid Submittal Form as originally released unmarked (the file name of this version is "2020-007 Bid Submittal Form as revised per Addendum No. 2, CLEAN"). This version is provided as a substitute for the Bid Submittal Form as originally released and shall be completed by the bidder and submitted with their bid for this procurement.

Bidders shall complete the "CLEAN" version of the revised Bid Submittal Form instead of the Bid Submittal Form issued originally. Bidders shall submit the "CLEAN" version of the revised Bid Submittal Form, as completed by the bidder, along with all other documents required for a complete bid submittal.

16. Acknowledge addendum: Bidders shall acknowledge this addendum on the Bid Submittal Form in the space to the right of the text on that form that reads, "Acknowledge any and all issued addenda to this solicitation."

17. Questions seeking to clarify or revise the procurement solicitation: Questions seeking to clarify or revise any aspect of the procurement solicitation shall be submitted by contacting:

    City of Franklin Purchasing Office
    Franklin City Hall, Suite 107
    109 3rd Ave. South
    Franklin, TN 37064
    purchasing@franklintn.gov
    Tel: 615/550-6692
    Fax: 615/550-0079

    Such questions of a non-procedural nature shall be submitted before the deadline for optional submittal in writing of questions of a non-procedural nature seeking to clarify or revise the procurement solicitation.

    Such questions of a procedural nature may be submitted either before or after the deadline for optional submittal in writing of questions of a non-procedural nature seeking to clarify or revise the procurement solicitation.

    Depending upon the inquiry, the City may request that the question seeking to clarify or revise any aspect of the procurement solicitation be submitted in writing, and the City may choose to announce, typically in the form of an addendum, both the inquiry and the City's response thereto.

18. Communication with City during procurement phase: Any questions seeking to clarify or revise any aspect of the procurement solicitation should be addressed to the City as described above. Until the procurement award has been made, suppliers / service providers shall not communicate about either the content of or the procurement process pertaining to this procurement solicitation with any official, employee or other representative of the City except through the City's Purchasing Office. The City reserves the right to disqualify any supplier / service provider that initiates unauthorized communication with the City during the procurement phase (that is, the period of time between when the procurement solicitation has been posted on the Business Opportunities webpage of the City's website (https://www.franklintn.gov/) and when the procurement award has been made).