ADMINISTRATIVE ACTION
DATE AND DEADLINES SCHEDULE
June 2019 through December 2020

Reminder Letters and Action Requests (if applicable) mailed to Applicant	Action Requests[1] (if applicable) due back to Planning Department from Applicant[2]	Agenda with action to be taken appears on COF website (by 7:00 P.M.)	Items that are not Administrative are included on the FMPC Agenda with action to be taken if approved by FMPC, available on this date	Administrative Action occurs on this date
4/10/19	5/1/19	6/14/19	6/19/19	6/21/19
5/10/19	6/3/19	7/12/19	7/17/19	7/19/19
6/10/19	7/1/19	8/9/19	8/14/19	8/16/19
7/10/19	8/1/19	9/13/19	9/18/19	9/20/19
8/9/19	9/3/19[3]	10/11/19	10/16/19	10/18/19
10/10/19	11/1/19	11/27/19[4]	12/4/19	12/6/19[5]
11/11/19	12/2/19	1/10/20	1/15/20	1/17/20
12/10/19	1/2/20	2/14/20	2/19/20	2/21/20
1/10/20	2/3/20	3/13/20	3/18/20	3/20/20
2/10/20	3/2/20	4/9/20[6]	4/15/20	4/17/20
3/10/20	4/1/20	5/8/20	5/20/20	5/15/20
4/9/20[7]	5/1/20	6/12/20	6/17/20	6/19/20
5/11/20	6/1/20	7/10/20	7/15/20	7/17/20
6/10/20	7/1/20	8/14/20	8/19/20	8/21/20
7/10/20	8/3/20	9/11/20	9/16/20	9/18/20
8/10/20	9/1/20	10/9/20	10/14/20	10/16/20
10/9/20	11/2/20	11/25/20[8]	12/2/20	12/4/20[9]

Franklin Municipal Planning Commission (FMPC) meetings: Columns one and two represent dates which are the same as the FMPC meeting held in the same month as represented in column five.

The City of Franklin Planning and Sustainability Department is located at 109 Third Avenue South, Suite 133, Franklin, Tennessee, 37064.

The City of Franklin website address is http://www.franklinTN.gov

November agenda replaced with an earlier December agenda:
On February 22, 2018 the Franklin Municipal Planning Commission amended their Bylaws to combine the November and December meetings into an earlier December meeting beginning in 2019, thereby eliminating all future November meetings. Since landscaping was previously included on November agendas, **landscaping is now permitted on September agendas, along with October, January, April, May and June.**

Information regarding Sureties and Performance/Maintenance Agreements may be found at https://www.franklintn.gov/home/showdocument?id=288. For questions regarding this schedule or additional inquiries related to Administrative Action Agendas, Performance/Maintenance Agreements or Sureties, please call 615-591-5631 (direct line).
Footnotes:

[1] Action Request forms are due the first of each month for the following month's agenda. If the first of the month is a Saturday, Sunday or holiday where the City is closed for business, then the first business day of the month shall be the due date.
[2] Blank Action Request forms may be printed from the City's website at https://www.franklintn.gov/home/showdocument?id=22082 if an applicant wishes to request placement on an earlier agenda. Due date is the first business day of the month for the following month's agenda. No landscaping improvements shall be placed on agendas for the months of February, March, July, August, November or December. Incomplete Action Request forms cannot be accepted.
[3] Due to the 2019 Labor Day holiday on Monday, September 2, 2019, Action Request forms are due on Tuesday, September 3, 2019, the first business day of the month.
[4] Due to the 2019 Thanksgiving holiday November 28-29, 2019, the December 6, 2019 Administrative Agenda will appear on the COF website by Wednesday, November 27, 2019.
[5] This is the combined November/December 2019 Administrative agenda, held earlier in December.
[6] Due to the 2020 Good Friday holiday on April 10, 2020, the Administrative Action agenda is posted one day earlier. Therefore, the Administrative Agenda will appear on the COF website by Thursday, April 9, 2020.
[7] Due to the 2020 Good Friday holiday on April 10, 2020, reminder letters will be mailed on Thursday, April 9, 2020.
[8] Due to the 2020 Thanksgiving holiday November 26-27, 2020, the December 4, 2020 Administrative Agenda will appear on the COF website by Wednesday, November 25, 2020.
[9] This is the combined November/December 2020 Administrative agenda, held earlier in December.