



**HISTORIC  
FRANKLIN  
TENNESSEE**

## Zoning Certification Letter Request

If you need a Zoning Certification Letter, please provide the following information:

To obtain copies of any information a records request must be made in person.

Applicant/Contact Name (individual requesting information): \_\_\_\_\_

Business Name (business requesting information): \_\_\_\_\_

Address (of individual requesting information): \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Fax or Email (for sending completed letter): \_\_\_\_\_

Business Name (of location on which zoning information is requested): \_\_\_\_\_

\_\_\_\_\_

Address (of location on which zoning information is requested. Provide street, cross streets and photo showing location

if land is vacant and no address is assigned): \_\_\_\_\_

\_\_\_\_\_

Parcel ID (this is for location verification): \_\_\_\_\_

Purpose of requested letter: \_\_\_\_\_

Information requested (circle all that apply): zoning district, parcel id, adjacent zoning,  
permitted uses

Additional information requested (be specific): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please return the application with a \$25.00 fee for each letter requested to the Building & Neighborhood Services Department and allow 10 business days to receive your Zoning Certification Letter. Applications can be e-mailed to [cofpermitapp@franklintn.gov](mailto:cofpermitapp@franklintn.gov).