

Please Return the Complete Questionnaire to:

City of Franklin Finance Department
Attn: Arlene MacPherson
P O Box 305
Franklin, TN 37065
(Questions: Please call 615-791-1457)

Name: _____

RELATED PARTY QUESTIONNAIRE - FISCAL YEAR 2018-2019

1. Have you or any related party of yours had any material interest, direct or indirect, in any transaction since July 1, 2018 to which the City was, or is to be, a party? _____
2. Do you or any related party of yours have any material interest, direct or indirect, in any pending or incomplete transaction to which the City is to be a party? _____
3. Have you or any related party of yours been indebted to the City any time since July 1, 2018? Please exclude amounts due for purchases on usual trade items, and for ordinary travel and expense advances. _____
4. Have you or any related party of yours had any material interest, direct or indirect, in any transaction since July 1, 2018, or in any pending or incomplete transaction, to which any pension, retirement, savings, or similar plan provided by the City, or is to be, a party?

The answers to the foregoing questions are correctly stated to the best of my knowledge and belief.

Signature

Date

DEFINITIONS FOR PURPOSE OF THIS QUESTIONNAIRE

- Related Party** Means that the City; its affiliates; members of the governing body, management, and members of their immediate families; and any other party with which the City may deal when one party has the ability to significantly influence the management or operating policies of the other, to the extent that one of the transacting parties might be prevented from fully pursuing its own separate interests.
- Transaction** These include (but are not limited to) any year end employee receivables, existing notes payables to an employee or board members, rent expense, or other expenses paid to related companies.
- Affiliate** Means a party that directly or indirectly, through one or more intermediaries controls or is controlled by, or is under common control with the City.
- Control** Means the possession, direct or indirect, of the power to direct or cause the direction of the management and policies of a specified party whether through ownership, by contact, or otherwise.
- Management** Means any person(s) having responsibility for achieving the objectives of the City to establish the policies and make the decisions of the City, to establish the policies and make the decisions by which such objectives are to be pursued.