



Water Resource Buffers Inspection and Maintenance Checklist

Site Name: _____ Owner Change since last inspection? Y N

Location: _____

Owner Name: _____

Address: _____ Phone Number: _____

Site Status: _____

Date: _____ Time: _____ Site conditions: _____

Inspection Frequency Key: A=annual (required); M=monthly (recommended); S=after major storms (recommended)

Inspection Items	Inspection Frequency	Inspected? (Yes/No)	Maintenance Needed? (Yes/No)	
Disturbance				
Are there any signs of clearing, grading, construction, storage, mowing or other disturbance of vegetation or soil taken place in the buffer??	A/M			
Are there any signs of erosion within the buffer or banks of the stream?	A/M			
Are there any surrounding disturbances that might be threats to the buffer or water quality?	A/M			
Buffer State				
Would the general state of the buffer be described as an undisturbed native successional forest or similar?	A/M			
Are there any diseased, dying, or endangering trees in the buffer?	A/M			
Is the buffer contain more than 30% exotic invasive material?	A/M			
Signs				
Are buffer signs still clearly visible and in good legible condition? If not clear back vegetation or replace.	A/M			



Note: There shall be no clearing, grading, construction, storage or disturbance of vegetation or soil allowed in the Water Resource Buffer except as permitted by the City Engineer. There is to be no mowing of grass or cutting of trees in the buffers except for vegetation that is diseased, dying or in danger of adjacent structures. Report any of this in the comments section below.

Inspector Comments: _____

Overall Condition of Facility: Acceptable Unacceptable

If any of the above Inspection Items are checked “Yes” for “Maintenance Needed,” list Maintenance actions and their completion dates below:

Maintenance Action Needed	Due Date

The next routine inspection is scheduled for approximately: _____
 (date)

Inspected by: (signature) _____
Inspected by: (printed) _____