



**Meeting Minutes**  
**January 20, 2010 - 2:00 PM**  
**Marriott Conference Center**

**I. Introduction**

The meeting opened with an introduction by Eric Stuckey and Alderman Ken Moore. The slides presented during this introduction are included with these minutes. Slide 2b shows three concentric circles representing the Integrated Water Resources project's planning in a local and regional context.

Discussion held during the introduction included the following points:

- The Stakeholders are involved in this process to allow each organization works together to look at the entire picture and find the best, most widely accepted solution for the City and the region. Cooperating collectively will work better than independently.
- The Integrated Water Resources Plan can serve as a vehicle to educate the public about all aspects of water resources, including conservation measures and cost factors.
- Redundancy (back-up systems and interconnections) is important to provide a reliable water source at all times.

**II. Objectives**

The purpose of Workshop 1 was to define the objectives of the Integrated Water Resources Plan. To accomplish this, Stakeholders were encouraged to brainstorm to identify objectives that were important to both their organization as well as the City of Franklin. Following the session, all of the stated objectives were consolidated into nine overarching objectives. The consolidated objectives are listed below; the complete list of objectives was included in the document titled "Consolidated Objectives" that was distributed by email on January 22, 2010 to all Stakeholders.

**Consolidated Objectives**

- Meet current and future demands for water and wastewater in a reliable manner
- Provide safety and security of water resources systems
- Improve water quality and ecological health of Harpeth River
- Provide for reasonable cost and level of service
- Provide improved access and aesthetics of Harpeth River



- Achieve regional acceptance of IRWP
- Maximize the utilization and value of water resources, and system efficiency (conservation, recycling, economic benefits, multiple uses of stormwater, etc.)
- Achieve sustainable biosolids practices
- Minimize carbon footprint of water resources

### III. Preliminary Performance Measures

Performance Measures are concrete guides established to determine if an objective has been met. The performance measures identified at the meeting are listed below, organized by corresponding objective.

- Meet current and future demands for water and wastewater in a reliable manner
  - Ratio of peak capacity to peak demand
  - Number of times and magnitude of shortages over a certain period
  - Number of days that a customer would need to reduce water use in a year because of drought
  - Meeting essential vs. nonessential demands
- Provide safety and security of water resources systems
  - Flood frequency/peak flows
- Improve water quality and ecological health of the Harpeth River
  - Number of TMDLs not achieved
  - How often river meets standards
  - Loading to river (seasonal, e.g. BOD)
  - Low flow frequency
  - Indicators of biological integrity
- Provide for reasonable cost and level of service
  - Rates (water and sewer bills)
  - # of customer complaints
- Provide improved access and aesthetics of Harpeth River
  - Percent of flow that is wastewater effluent
  - Low flow frequency
- Achieve regional acceptance of IWRP
- Maximize the utilization and value of water resources and system efficiency
  - Use of reclaimed water on a month by month or seasonal basis
  - Percentage of available reclaimed water used
  - Stormwater captured
- Achieve sustainable biosolids practices  
Minimize carbon footprints

CDM and the Steering Committee will develop additional performance measures for each objective.



#### **IV. Next Steps**

As discussed, a form with instructions for weighting the objectives has been developed and is included with these minutes. The next step is for each Stakeholder to complete the form giving weight to the objectives. Please return the completed form to [alfordjh@cdm.com](mailto:alfordjh@cdm.com) by March 12, 2010. A compilation of the weighted objectives will be presented at the next workshop for discussion. A complete list of performance measures will be distributed at the next workshop as well.

The next workshop is scheduled for March 24, 2010, at the Marriot Cool Springs from 2 to 6 pm

The first Public Forum is scheduled for February 22, 2010, at the Franklin City Hall Board Room. All Stakeholders are invited and encouraged to attend.