



# MEMORANDUM

February 1, 2010

**TO:** Board of Mayor and Aldermen

**FROM:** Eric Stuckey, City Administrator  
Mark Hilty, Water Management Department Director  
Russ Truell, ACA Finance and Administration

**SUBJECT:** **Professional Services Agreement (PSA) Amendment with Jackson Thornton for the Water Treatment Plant Feasibility Analysis in the amount of \$15,769.46**

## Purpose

The purpose of this memo is to provide information to the Franklin Board of Mayor and Aldermen (BOMA) for the consideration of an amendment to the PSA with Jackson Thornton for Water Treatment Plant Feasibility Analysis performed in 2008-09. The amendment provides for additional charges due to extra work performed over the course of the project.

## Background

During the course of the Water Treatment Plant Feasibility Analysis, Jackson Thornton provided services beyond the original scope to include a comprehensive review of the assumptions, additional work anticipated for review and presentation of results, and the development and presentation of an alternate economic analysis to determine impacts on water rates. It is very regrettable that due to various oversights, this information is just now being provided to the BOMA.

The following presents the details of the additional billings:

1. Additional work provided due to additional BOMA meeting at the request of the Mayor and BOMA to review the study

Billing for Services	\$2,660.00
Out of Pocket Reimbursable Expenses	<u>\$ 905.43</u>
<b>TOTAL</b>	<b>\$3,565.43</b>

2. Additional work for conference call with the City to discuss results and determine further analysis needed

Billing for Services	\$ 900
Discount	<u>-\$ 360</u>
<b>TOTAL</b>	<b>\$540.00</b>



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3. Additional work to perform alternate economic analysis with staff to look at impact on water rates: additional meeting with the City to review alternate economic analysis and impact on rates.

Billing for Services	\$ 9,685.00
Out of Pocket Reimbursable Expenses	<u>\$ 1,978.53</u>
<b>TOTAL</b>	<b>\$11,664.03</b>

### **Financial Impact**

The cost for these additional services is \$15,769.46.

### **Recommendation**

Jackson Thornton has been patient and helpful in providing information to support these additional charges. It is recommended that BOMA approve the proposed Amendment to the Professional Services Agreement with Jackson Thornton for an amount of \$15,769.46 for services already rendered.