CITY OF FRANKLIN, TN - MASS GRADING / GRADING ONLY PERMIT

STEP 1: COMPLETED PERMIT APPLICATION – INCOMPLETE PERMITS WILL NOT BE ISSUED.

SITE /PROJECT INFO:	PLANS APPROVED:	COF #
PROPERTY SUBDIVISION/SECTION/REV/LOT #:		
STREET ADDRESS OR LOCATION:		
CONTROL MAP & PARCEL #:		
SIZE OF SITE (AC):	ACRES DISTURBED:	START & END DATE:
SITE ACTIVITY DESCRIPTION:		

PERMITS & REQUIREMENTS:				
NPDES PERMIT?	☐ NO	☐ YES →	PERMIT #	DATE ISSUED:
ARAP PERMIT?	☐ NO	☐ YES →	PERMIT #	DATE ISSUED:
WORK IN FLOODPLAIN	☐ NO	☐ YES →	PEMRIT #	DATE ISSUED:
WORK IN TDOT ROW?	☐ NO	☐ YES →	PERMIT #	DATE ISSUED:
OFFSITE WORK?	☐ NO	☐ YES →	*if yes, easements/agreements must be submitted to engineering	
COF EASEMENTS?	☐ NO	☐ YES →		

SITE OWNER OR DEVELOPER CERTIFICATION (Primary Permittee: person, company, or legal entity that has operational or design control over construction plans and specifications) (must be signed by president, vice-president or equivalent, or ranking elected official)

I certify under penalty of law that this document and all attachments were prepared by me, or under my direction or supervision. The submitted information is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. As specified in Tennessee Code Annotated Section 39-16-702(a)(4), this declaration is made under penalty of perjury. It is acknowledged that I shall be responsible for ensuring that all EPSC requirements as set forth in FMC Title 23 and the TN CGP are being followed onsite and that I am responsible for these requirements until a Notice of Termination is authorized by the City of Franklin or the City of Franklin authorizes a Notice of Transfer for 100% of the permit. I understand that these requirements will be inspected and enforced by the City of Franklin and failure to comply may result in the issuance of a "stop work order" and/or other penalties as specified in City of Franklin Municipal Code.

Owner or Developer Company name (Print or Type):			
Owner or Developer Name (Print or Type)	Signature		Date
Mailing Address:	City:	State:	Zip:
Phone:	Email:		

FEES: TO BE SUPPLIED BY CITY STAFF				
FEE DESCRIPTION:	AMT	UNIT	RATE	TOTALS
PERMIT FEE	1	EA	$100	100
GRADING & DRAINAGE PLAN REVIEW	1	EA	$600	600
DRAINAGE INSPECTION: (Min $1,000) Includes:	STORM PIPE & DITCH WORK, $1/LF DETENTION POND: $1/100 CY			
EPSC INSPECTION FEE (Min $1,000) *acres disturbed		AC	100	0
ELECTRONIC RECORDING FEE		EA	$100	0
DATE PAID:	INITIAL:		TOTAL FEES:	700

TO BE COMPLETED BY STAFF:

MGD PERMIT APP APPROVED BY:		DATE:
MGD PERMIT #	COF CONTRACT #	QLP FEE PAID:

SITE / PROJECT NAME: _____ MGD _____

STEP 2: PRE-CONSTRUCTION SITE INSPECTION: CITY INSPECTOR: _____

THESE ITEMS MUST BE ON SITE FOR THE PRE-CONSTRUCTION MEETING & STAY ON SITE DURING CONSTRUCTION:	
☐	Completed and signed Permit form with fees paid (2 copies)
☐	Copy of Recorded Long-Term Maintenance Agreement, Plan & Form
☐	City Stamped and Approved Grading Plans
☐	NPDES Stormwater Pollution Prevention Plan (SWPPP) & NOI
☐	Copy of other Issued Permits (if applicable)

CONTRACTOR(S) CERTIFICATION (must be signed by president, vice-president or equivalent) (Secondary Permittee)

I certify under penalty of law that I have reviewed this document, any attachments, and the SWPPP referenced above. Based on my inquiry of the construction site owner/developer identified above and/or my inquiry of the person directly responsible for assembling this Stormwater Plan, Grading Plan, Long Term Maintenance Agreement and SWPPP, I believe the information submitted is accurate. I am aware that this Permit, if approved, makes the above-described construction activity subject to all provision of the Franklin Stormwater Management Ordinance and Franklin Municipal Code, and that certain of my activities on-site are thereby regulated. I agree to contact the City for a Pre-Construction meeting per FMC 23-106 prior to starting any work onsite and have reviewed all info listed on the instruction sheet regarding the PreCon.

Contractor Company name (Print or Type):			
Contractor Representative (print/type): (V.P. level or higher):	Signature:		Date:
Mailing Address:	City:	State:	Zip:
Phone:	Email:		

TDEC Level 1 Certified Inspector:	Phone:	Email:	Certification Expires:

***CONTRACTOR MUST CONTACT STORMWATER INSPECTOR TO CLOSE OUT PERMIT AT THE END OF CONSTRUCTION BY COMPLETING A "NOTICE OF TERMINATION" FORM**

CONTRACTOR SHALL INSTALL THE FOLLOWING AS SHOWN ON THE APPROVED CONSTRUCTION PLANS THEN schedule a Pre-Construction Site inspection with assigned City of Franklin Stormwater Inspector.

☐	Silt Fence or other Sediment Barriers (These BMPs shall be installed properly along topographical contours downslope of the area to be disturbed prior to any grading, clearing and/or any other construction activity. Erosion and sediment control measures shall be designed to control the rainfall and runoff from a 5 year, 24 hour storm, as a minimum.)
☐	Temporary Stone Construction Entrance (Temporary stone construction entrance that conforms to the City of Franklin's Stormwater Ordinance and Best Management Practice Manual within 24 hours of grading commencement or the permit will be revoked. The stone shall be 3 inch in diameter and shall be kept clean by adding stone as needed. It shall be at least 6 inches deep underlain with filter fabric and 20 feet wide.)
☐	Inlet Protection (Where applicable, approved inlet protections for nearby storm sewer curb and drop inlets have been installed.)
☐	Water Quality Buffer Signs (Where applicable, Water Quality Buffer Signs shall be installed as shown on the approved EPSC plans)
☐	Tree Protection Fencing (Where applicable, tree protection fencing has been installed as shown on the approved construction drawings.)

NO GRADING ACTIVITY UNTIL SIGNED BY CITY INSPECTORS BELOW:

TO BE SIGNED AT PRE-CON:	DATE OF PRE-CON:
CITY INSPECTOR'S SIGNATURE	
CONTRACTOR'S SIGNATURE	

Instructions for the Grading Permit & Documents

PURPOSE OF STORMWATER & GRADING PERMIT & LONG TERM MAINTENANCE PLAN & AGREEMENT:

A Completed Grading Permit must be submitted to obtain coverage based on Title 23 of City of Franklin Municipal Code for discharges of Stormwater Associated with Construction Activity (permit). Requesting coverage under this permit means that an applicant has obtained and examined a copy of this permit and City of Franklin Municipal Code, and thereby acknowledges applicant's claim of ability to be incompliance with permit terms and conditions. This permit is required for stormwater discharge(s) from construction activities including clearing, grading, filling and excavating (including borrow pits) of one or more acres of land.

WHO MUST SUBMIT THE GRADING PERMIT & DOCUMENTS

All new development and redevelopment under the jurisdiction of Franklin Municipal Code, Title 23 shall be required to obtain a Stormwater Management and/or Grading Permit. All Operators must submit a Stormwater & Grading Permit. "Operator" for the purpose of this permit and in the context of stormwater associated with construction activity means any person associated with a construction project who meets either or both of the following two criteria: (1) The person has operational or design control over construction plans and specifications, including the ability to make modifications to those plans and specifications. This person is typically the owner or developer of the project or a portion of the project (e.g. subsequent builder), or the person that is the current land owner of the construction site. This person is considered the primary permittee; or (2) The person has day-to-day operational control of those activities at a project which are necessary to ensure compliance with SWPPP for the site or other permit conditions. This person is typically a contractor or a commercial builder who is hired by the primary permittee, and is considered a secondary permittee.

COMPLETING THIS FORM

Type or print clearly, using ink and not markers or pencil. Answer each item or enter "NA," for not applicable, if a particular item does not fit the circumstances or characteristics of your construction site or activity. If you need additional space, attach a separate piece of paper to the Stormwater and Grading Permit. The Grading Permit will be considered incomplete without a permit fee, a map and the SWPPP.

DESCRIBE AND LOCATE THE PROJECT

Use the legal or official name of the construction site. If a construction site lacks street name or route number, give the most accurate geographic information available to describe the location (reference to adjacent highways, roads and structures; e.g. intersection of state highways 70 and 100). Latitude and longitude (expressed in decimal degrees) of the center of the site can be located on USGS quadrangle maps. The quadrangle maps can be obtained at the USGS World Wide Web site: http://www.usgs.gov/; latitude and longitude information can be found at numerous other web sites. Provide estimated starting date of clearing activities and completion date of the project, and an estimated of the number of acres of the site on which soil will be disturbed, including borrow areas, fill areas, stockpiles and the total acres. For linear projects, give locations at each end of the construction area.

GIVE NAME OF THE RECEIVING WATERS

Trace the route of stormwater runoff from the construction site and determine the name of the river(s), stream(s), creek(s), wetland(s), lake(s) or any other water course(s) into which the stormwater runoff drains. Note that the receiving water course may or may not be located on the construction site. If the first water body receiving construction site runoff is unnamed ("unnamed tributary"), determine the name of the water body that the unnamed tributary enters.

ARAP PERMIT MAY BE REQUIRED

If your work will disturb or cause alteration of a stream or wetland, you must obtain an appropriate Aquatic Resource Alteration Permit (ARAP). If you have a questions about the ARAP program or permits, contact your local TDEC Environmental Field Office (EFO)