

**FRANKLIN TRANSIT AUTHORITY
MINUTES OF BOARD MEETING
THURSDAY, September 16, 2010– 3:30 PM**

The Franklin Transit Authority met on Thursday, September 22, 2010 at 3:30 pm at 708
Columbia Ave., Franklin, TN.

Members present

Preston Elliott, Chair
Pearl Bransford
Hays Waldrop
Dale Thomas
Nancy Fletcher Blume
Bob Horner

Others Present

Debbie Henry, TMA Executive Director
Allyson Shumate, TMA Staff
Sue Conner, TMA Staff
Erin Reinders, City of Franklin Long Range
Planning Department
John Saxton – Franklin Sustainability
Commission

1. Call to Order

Chairman Preston Elliott called the meeting to order.

2. Roll Call/Confirm Quorum

Chairman Preston Elliott confirmed that there was a quorum.

3. Public Comment

Chairman Preston Elliott asked for public comments; none given.

CONSENT CALENDAR**5. Minutes July 22, 2010 Regular Meeting**

Alderman Pearl Bransford motioned to approve the minutes of the July 22, 2010 regular meeting. Bob Horner seconded the motion. Motion carried unanimously.

OLD BUSINESS**6. Year – to – Date Financial Statement**

Ms. Henry presented the year to date July 2010 financial statements to the Authority, and commented this being the first month of the fiscal year all expenses and revenues were on track. Chairman Preston Elliott called for the acceptance of the financial report. *Pearl Bransford motioned, Dale Thomas seconded and the motion passed unanimously.*

7. Transit Ridership Report

Ms. Debbie Henry reported the ridership for the months of July 2010. The implementation of the new RouteMatch software provided insight on the trip purposes for the TODD service. Chair Preston Elliott questioned if passengers per hour was an appropriate measure for the Franklin Transit service, due to the nature of the on demand. It was determined the Authority would re-evaluate and determine if that particular measure should be changed.

8. Capital Projects Reports

Ms. Debbie Henry reviewed the capital project report and milestone status for major projects. The AVL / Dispatching project is nearing completion. Ms. Henry reviewed the final activity for this project which is the next bus signs.

9. Update on Brentwood Rides

Mrs. Debbie Henry briefed the Authority on the latest news with Brentwood Rides. A teleconference was held with TDOT and TDOT suggested that 5310 funds be applied for capital equipment for the project. A meeting is being schedule to help the Brentwood Rides develop a list of what is needed to move the effort forward.

NEW BUSINESS

10. Triennial Review

Ms. Debbie Henry briefed the Authority on the Triennial Review which was held on August 11th and 12th. This review covered 18 areas of compliance, and was the first for the Franklin Transit Authority. The actions were reviewed and the status provided. All actions are on track to be closed within the specified time frame.

- 11. Acknowledgement / Adopt Amendment 2 for contract between TMA Group and Franklin Transit Authority** – Debbie Henry explained the need for the amendment being the triennial review found there were missing required Federal Transit Administration clauses in this contract. The amendment will correct the finding and not change scope or price of the contract. Chair Preston Elliot called for a motion to approve the amendment. *Pearl Bransford motioned, Nancy Fletcher-Blume seconded and the motion passed unanimously.*

OTHER BUSINESS

12. Report of the Executive Director

Ms. Henry updated the Authority on the activities over the last two months including the Senior September special as well as niche marketing activities. Ms. Henry also briefed the Authority on the status of the ridership for the Franklin, Spring Hill and Brentwood express service into Nashville.

13. Adjourn

The meeting was adjourned at approximately 4:30 pm.

Preston Elliott, Chairman