

**FRANKLIN TRANSIT AUTHORITY
MINUTES OF BOARD MEETING
THURSDAY, January 21, 2010– 3:30 PM**

ITEM

The Franklin Transit Authority met on Thursday, January 21, 2010 at 3:30 pm in the Transit Center Conference Room.

Members present

Preston Elliott, Chair
Bob Horner
Nancy Fletcher-Blume
Dale Thomas

Others Present

Debbie Henry, TMA Executive Director
Sue Conner, TMA Staff
Kristen L. Corn, City of Franklin Legal
Erin Reinders, City of Franklin Long Range
Planning Department

1. Call to Order

Chairman Preston Elliott called the meeting to order.

2. Roll Call/Confirm Quorum

Chairman Preston Elliott confirmed that there was a quorum.
Executive Director Debbie Henry introduced new Franklin Transit Authority members:
Nancy Fletcher-Blume and Dale Thomas; introductions around table.

3. Refresher of Franklin Transit Authority Duties and Responsibilities

Ms. Kristen Corn, City of Franklin Staff Attorney presented. A flow chart was presented with brief overview of Authority's duties, as well as its relationship with BOMA; copies of resolution and Authority's Bylaws were presented.

PUBLIC COMMENT

4. Chairman Preston Elliott asked for public comments; none given.

CONSENT CALENDAR

5. Minutes November 17, 2009, 2009 Regular Meeting

Mr. Bob Horner motioned to approve the minutes of the November 17, 2009 regular meeting. Mr. Dale Thomas seconded the motion. Motion carried unanimously.

OLD BUSINESS

6. Year – to – Date Financial Statement

Ms. Henry presented the year to date financial statements to the Authority, and commented the Authority is on track for the fiscal year, with 50% of budget year having elapsed and we are tracking 49%. Chairman Preston Elliott lead thorough general discussion about transit financials, for the benefit of new Authority members; discussion about reevaluating budgeting for Charter revenues in next budget. Fare box revenues discussed, noting that at this point, revenue is higher than at this time last year. Ms. Debbie Henry discussed 2009 Holly Trolley event – sold out with \$16,500 in seat dollars; very successful event for transit. *Mr. Bob Horner motioned to accept the financial statement. Mr. Dale Thomas seconded the motion. Motion passed unanimously.*

7. Transit Ridership Report

Ms. Debbie Henry reported the ridership for the month of December. She stated that Franklin Transit operating costs continue to track downward. Discussion was had about the positive response of TODD service in the area. Chairman Preston Elliott shared the development of TODD service. Ridership is trending upward. *Mr. Bob Horner motioned to accept the ridership / transit report. Mr. Dale Thomas seconded and the motion passed unanimously.*

NEW BUSINESS

8. Capital Projects Reports

Ms. Debbie Henry reviewed the capital project report and milestone status for major projects. Chairman Preston Elliott shared information about the AVL/Dispatching equipment/software. Ms. Sue Connor discussed potential locations of shelters.

9. Consideration of Changes to Fixed Route System

Ms. Debbie Henry and Ms. Sue Connor reviewed the proposed changes for the Authority pointing out the benefits these changes would have to the riders. Some of the benefits are the elimination of transfers, making the routes inbound to Franklin and outbound from Franklin, expansion of hours providing better commuting options for work trips as well as enabling the expansion of the TODD service to the Cool Springs work force during lunch hours. Ms. Debbie Henry stated that a Public Hearing was held on January 5, 2010 with no comments received. Chairman Elliott Preston stated that he would like to see the recommended implementation date read: "on or about March 15, 2010". *Mr. Bob Horner motioned to accept the staff recommendation to approve the route changes to be effective on or about March 15, 2010 and authorize staff to proceed with implementation process. Ms. Nancy Fletcher-Blume seconded and the motion passed unanimously.*

OTHER BUSINESS

10. Report of Executive Director

Ms. Henry briefed the Authority on items of interest: 1) three vehicles (that replaced auctioned trolleys) are expected for delivery in late February, according to Ms. Sue Connor; 2) Complete Streets Symposium and Workshop on January 28-29, 2010; 3) Triennial Review Workshop is being held this week and Ms. Allyson Shumate and Ms. Calveta Burger are in attendance, as this summer the Franklin Transit Authority will undergo a Triennial Review; 4) Passed out and discussed Overview – TranSystems Report Recap and the Franklin Transit Authority Actions and Implementations sheet – a good snapshot of the work of the Franklin Transit Authority since 2007; 5) Staff will begin work on budget process within the next week; 6) 2010 Meeting Schedules and Franklin Transit Authority member rosters were passed out.

11. Adjourn

Mr. Dale Thomas motioned for the meeting to adjourn. Mr. Bob Horner seconded. The meeting passed unanimously.

Preston Elliott, Chairman